

Draft Minutes 22 March 2021

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THE UNIVERSITY OF MICHIGAN  
Senate Advisory Committee on University Affairs (SACUA)  
Monday, 22 March 2021 3:15 pm  
The meeting was held via Zoom because of the COVID-19 Shutdown

Present: Conway (chair), Dinov, Finlayson, Liu, Manera, Marsh, Potter, Spencer, Toyama, Banasik, Devlin

Absent: Ahbel-Rappe, Gallo,

Guests: Professor Hannoosh, Faculty Ombuds, Professor Schironi, Professor Kabo, Professor Rao, Zoe Storer, *The Michigan Daily*, Ann Zaniewski, *The University Record*

3:16: Call to Order/Approval of the Minutes/Approval of the Agenda

Chair Conway called the meeting to order. The minutes from March 8, 2021 were approved.

3:19: Faculty Senate Office Updates

Dr. Banasik provided an update on the SACUA election, saying that it had been determined that Professor Pelosi's appointment as a Clinical Associate Professor made him ineligible for SACUA; Professor Freeman will fill out Professor Manera's term. There are currently 90 volunteers for Senate Assembly committee membership.

Dr. Banasik said there will be an orientation for new SACUA members in the first week in April. The new members will take office on May 1.

3:25: SACUA Updates

Chair Conway discussed the meeting that she and Professor Toyama had with President Schlissel on March 18. The subject was progress since September 16, 2020. President Schlissel proposed a pilot partnership between the administration and faculty governance to examine important issues together. Chair Conway suggested that the President and the new SACUA chair take up this proposal in May.

Chair Conway presented a document spelling out expectations for the SACUA Vice Chair. The expectations are to be:

1. SACUA member point of contact for Central Student Government (CSG).
2. Liaison to AAAC, COAA, and the DMN committees.
3. Facilitate the work of SACUA and the DMN committee to secure opportunities for engagement across campus for DMN visitors outside the lecture.
4. Attend events (i.e. Honors Convocation or Hooding Ceremonies, Regent luncheons) when invited.
5. Stand in for the Chair at SACUA, Senate Assembly or Faculty Senate Meetings if needed.

6. Assist the Chair in the administration of SACUA, Senate Assembly and Faculty Senate meetings.
7. Take on the term of Chair if the Chair becomes unable to complete the term.

There were no proposed changes to this description.

Chair Conway introduced a document outlining proposed standard operating procedures for SACUA nominations to University Committees to be transmitted to the Provost. The text is as follows:

Periodically throughout the year, SACUA is asked to suggest faculty for consideration to serve on University or Unit level committees, working groups, task forces, etc. Given that these requests are often sought on short timelines these standard operating procedures outline the most expeditious process to identify the strongest candidates when requested. The entire process will be handled via email. **The process will take a minimum of 4 days.**

1. The SACUA Chair will contact SACUA as well as appropriate Senate Assembly members to ask for suggestions for said committee. (Day 1)
2. The SACUA Chair will send the full list of names received to SACUA to see if there are objections to any of the suggested individuals. (Day 2)
3. The FSO Director or the SACUA Chair will contact suggested faculty to ask if they are willing to have their name put forth for consideration. (Days 2 and 3)
4. The FSO office will share the list of willing faculty with SACUA with an Electronic Voting survey to rank the candidates. (Day 3)
5. The ranked list will be returned by the FSO Director or SACUA Chair to the Administrator asking for suggested names. (Day 4)

Professor Marsh agreed that this procedure would be useful. Professor Finlayson agreed with Professor Marsh on the need for such a document and added that that SACUA should have full information about such committees, and that the difference between a SACUA nomination list and informal suggestions from the Faculty Senate Office be clarified. Chair Conway said she will add language to this effect.

3:30: Library Ad hoc committee  
Executive Session

4:07: Faculty Ombuds  
Executive Session

5:13: Adjournment

Respectfully submitted,  
David S. Potter  
Senate Secretary

University of Michigan Bylaws of the Board of Regents, Sec. 5.02:  
Governing Bodies in Schools and Colleges

Sec. 4.01 The University Senate

"...[t]he Senate is authorized to consider any subject pertaining to the interests of the university, and to make recommendations to the Board of Regents in regard thereto. Decisions of the University Senate with respect to matters within its jurisdiction shall constitute the binding action of the university faculties. Jurisdiction over academic polices shall reside in the faculties of the various schools and colleges, but insofar as actions by the several faculties affect university policy as a whole, or schools and colleges other than the one in which they originate, they shall be brought before the University Senate."

Rules of the University Senate, the Senate Assembly and the Senate Advisory Committee on University Affairs:

Senate: "In all cases not covered by rules adopted by the Senate, the procedure in Robert's Rules of Order shall be followed."

Assembly: "The Assembly may adopt rules for the transaction of its business. In appropriate cases not covered by rules of the Assembly, the rules of the University Senate shall apply."

SACUA: "The committee may adopt rules for the transaction of its business."