



## Information Technology Committee

### Minutes

Minutes of November 17, 2020

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Approved: January 27, 2021

Present: Echlin, Ryan; Richter, Rick; Liu, Allen; Lewis, Colby; Wielbut, Vlad; Vacek, Rachel; Kaciroti, Niko

Absent: Conte, Marisa; Dyson, Melissa; Fuentes, Emily; McInnis, Melvin; Liu, Zhixin, Qiu, Rachel

Guests: Ravi Pendse, VP Information Technology; Vashni Santtee, Executive Assistant; Bob Jones, Executive Director, ITS

3:07: Chair Kaciroti called the meeting to order.

Committee members gave brief introductions.

The minutes for the October 13, 2020 meeting, which were distributed with the agenda, were approved.

3:10 Discussion of recommendations from the October 13 meeting concerning large virtual meetings

There is consensus that Zoom is still the best option for large meetings. It is understood that there can be shortcomings. Dr. Pendse indicated that there are plans to eliminate BlueJeans. He stated that the University of Michigan is one of the only institutions with data release with Zoom. University leaders had the opportunity to have a “fireside” chat with the CEO of Zoom.

Pendse encouraged members to bring feedback that can be shared with Zoom leadership to be considered for future releases. He stated that Microsoft Teams will also be available in the future for large meetings.

Wielbut noted that BlueJeans has been used by faculty members to record lectures with high definition, but this is not available in Zoom. He asked if high definition recordings will be possible in Microsoft Teams.

Action: VP Pendse will find out when high definition may be turned back on.

Lewis inquired about the privacy and security of Microsoft Teams for use for legal clinics. It was suggested that people contact ITS to go through security features and to obtain training to determine what platform will work best.

3:30 Diversity Equity and Inclusion



It was suggested that people be asked to use a specific type of device to access certain capabilities. VP Pendse expressed the desire to be as inclusive as possible.

3:35 Items from the Floor

Liu identified communications with staff and students as challenging. He is interested in discussing how communications can be streamlined to make communications quicker. Liu identified Slack as a possible option.

It was acknowledged that some are experiencing Zoom fatigue. Some suggestions for managing Zoom fatigue included scheduling a phone call instead of a Zoom meeting, and allowing time for breaks including taking time to take steps for health and wellness.

4:00: The meeting was adjourned.

Respectfully submitted,

MaryJo Banasik  
Faculty Senate Office