

Standard Operating Procedures

Handling Endorsement Requests Received by SACUA

Periodically the SACUA Chair or other SACUA members receive requests for SACUA to endorse resolutions, petitions, or positions on various topics from a variety of constituents. To ensure that all requests are handled objectively, and to maintain SACUA's independence as a central faculty governance body, rather than endorse a third party request, SACUA will consider issuing an independent statement concerning the issue. When an endorsement request is received, the following steps will be taken:

1. The SACUA-member recipient of the request will share the request with SACUA electronically.
2. The SACUA Chair will poll SACUA within three working days to determine whether an independent SACUA statement concerning the issue is desired.
3. If an independent statement is desired, at least one SACUA member must volunteer to take the lead on preparing a draft statement to be discussed and finalized by SACUA.
4. If no one volunteers to draft a statement, then SACUA will forgo issuing an independent statement.
5. The SACUA Chair will respond to the individual who requested the endorsement accordingly.
6. Any SACUA member who wishes to endorse a resolution, petition, or position may do so independently from SACUA, but agrees to do so without reference to their affiliation with SACUA.