

Committee on the Economic and Social Well-Being of the Faculty (CESWF)

Meeting Minutes
February 11, 2021
9:00 am – 10:00 am
Zoom



Circulated:
Approved:

Attending: Martha McComas (Chair), Violet Barkauskas, Lisa Bradshaw, Caitlin Finlayson (SACUA Liaison), John Buckley, Allyson Flaster, Felix Kabo, and Elizabeth Devlin (FSO)

Absent: Kathy Babiak, Grant Kruger, Naomi Laventhal, Satish Narayanasamy, Kevin O'Neill,

9:05 Meeting called to order

1. Review the data/findings
 - a. Response rate 39%
 - b. Questions that were yes, no, negative have generated graphs that will require minimal analysis.
 - c. Open-ended questions will require in depth analysis strategy.
 - i. Response data is up to 60 pages per question.
 - ii. Medical School response rate was very high.

2. Discuss what metadata/inferential analysis committee would like to conduct
 - a. The committee discussed the division/analysis of the report data.
 - i. Committee members decided that they would divide the open-ended questions amongst members for analysis.
 - ii. Systematic approach to how to summarize the data with consistency across the different questions.
 - iii. Coding keywords and then creating categories for them, identify underlying themes, and the critical topics committee would like to highlight.
 - iv. Comprehensive responses will be noted to pull quotes if needed.
 - v. Committee decided to run a supervised approach to data analysis as it will generate more meaningful results.
 - vi. Committee members will review assigned question responses to identify keywords to be provided to committee member Felix Karbo by March 11 to begin running initial analysis.

3. Writing project assignments
 - a. Report focus will be primarily of the well-being of the faculty vs. financial.
 - b. Committee members will write their sections of the report based on the questions assigned.

Next Steps:

- Project/Report Timelines:
 - March 11, 2021
 - Meaningful Words Due: Words not phrases (i.e. fearful afraid, depressed, etc.)
 - March 25, 2021
 - CESWF Meeting
 - Felix Karbo to complete the analysis and report to the committee.
 - April, TBD, 2021
 - CESWF Meeting
 - Committee members will be writing their sections.
 - May 3, 2021
 - Final Report

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The next meeting has been set for Monday, March 25, from 9:00 to 10:00.

10:03 Meeting Adjourned.

Respectfully submitted by

Elizabeth Devlin
Faculty Senate Office