

To: SACUA

From: Luke McCarthy, Director, Faculty Senate Office

Subject: Director's Report on Faculty Senate Office Activities

Date: November 4, 2022

Faculty Senate Office Activities

The FSO continues to be productive. Examples of the activities the FSO has been engaged in include the following:

- The FSO Director met with President Ono's executive assistant to connect and to start planning for the President's visit to the November 21st University Senate meeting.
- The FSO Director met with the facilitator from the SACUA retreat, Denise Williams, to follow up on the event. The FSO intends to collaborate with Denise on improving the onboarding and offboarding process for SACUA members to help better support group cohesion and institutional memory.
- The FSO Director met with the Director of the Office of Student Conflict Resolutions in order to build connections, prepare for later SRAC support, and gain a better understanding of how the university addresses conflicts involving students.
- The FSO has compiled into Word files all the notes collected at the 2022 SACUA Retreat and the 2021 SACUA Retreat. Those notes are included with this report.
- The FSO has uploaded to the website last year's committee agendas, annual reports, and all the minutes that we are clear have been approved. There are a number of committee minutes from last year, however, that we are still reviewing because the minutes do not indicate approval.
- All of the FSO staff continue to work on various complex scheduling and RSVP tasks related to future meetings.
- With Eric's arrival to the office, we are now looking to have each committee be assisted by either Eric or Ann, with one committee being assigned to Luke (who also assists with the rest too).
 - Ann: AAAC, GRAC, ITC, AEC, and CAR. In addition, Ann is assisting with the MAAC, but much of the administration of that committee is occurring in collaboration with the VP Runge's staff.
 - Eric: CAC, DAC, FAAC, RAC, SAC, CESWF, CFEI, COAA, DMNC, RPP. In addition, Eric is assisting with SRAC, but much of the administration of that committee is occurring in collaboration with the VP Harmon's staff. As part of this process, we are increasing Eric's workload gradually as he learns about U-M. He's a very quick study, though! We have also started introducing him to committee chairs and other administrative staff he will be working with.
 - Luke: GCAC.