



Academic Evaluation Committee (AEC)
January 26, 4:00 pm, Location: Zoom (regular meeting)

Minutes: 01/26/2023
Circulated: 02/09/2023
Approved: 02/16/2023

Present: Semyon Meerkov (Chair), Yi-Su Chen, Ivo Dinov, Min-Hui Huang, Ioulia Kovelman, Ann Marshall (FSO), Silvia Pedraza (SACUA liaison), Judy Smith, Wayne Stark

1. Chair Semyon Meerkov called the meeting to order at 4:00. The minutes from the December meeting were approved.
2. Report of the Impact Subcommittee:
 - The Impact Evaluation Poll began on January 17th as planned and will go through February 7th. To date, the response rate has been approximately 30%. Survey reminders are planned for January 31st and February 6th.
 - On January 17th, Semyon Meerkov and Bob Jones sent a message to President Ono to inform him of the Impact Evaluation Poll and the AEC March survey.
3. Report of the Participation Committee:
 - ITS has worked incredibly hard to create a professional poll.
4. Report of the Questionnaire and Infrastructure Committee
 - The questionnaire was circulated to the committee and, as planned, there are several main questions, with most of the questions being optional.
 - Judy Smith will inquire about including the interim library dean in the survey.
 - AEC members agreed to add, in parentheses, the number of optional questions for each section of the survey so that respondents know what to expect if they elect to complete the optional questions. Semyon will follow-up with ITS about this change.
 - AEC members provided feedback on the questionnaire, noting a couple errors on page 5 and 6, where the pandemic-related questions hadn't yet been deleted.
5. The meeting adjourned at 4:25 pm
6. The next meeting is Thursday, February 16.

Respectfully submitted,

Ann Marshall, Secretary (FSO)