



Minutes of Administration Evaluation Committee (AEC) Meeting on October 27, 2022

Location: Zoom

The meeting was called to order at 4:06 pm.

Present: Semyon Meerkov (Chair), Yi-Su Chen, Ivo Dinov, Derek Kim, Ioulia Kovelman, Silvia Pedraza, Judy Smith, Wayne Stark, Min-Hui Huang

- Introduced new member Professor Wayne Stark (CoE) who is replacing Professor Tom Braun.
- Approved Minutes of the AEC meeting on September 29.
- Report on the activity during September-October 2022
 - Semyon met with the ITS team, on September 28, to discuss improving the AEC survey's infrastructure.
 - Bob Jones (from ITS team), Ioulia, Ivo, Silvia and Semyon met with the VP and General Counsel Timothy Lynch and Lead UM Attorney in the area of FOIA Debra Kowich, on September 29, to discuss protecting AEC surveys against FOIA requests.
 - Bob, Keith Riles (former AEC Chair), Silvia and Semyon met with Sacha Matish, Associate Vice Provost and Senior Director of Academic HR, on October 13, to discuss setting up the HR database to include Department Chairs without regental approval.
 - Silvia has scheduled a meeting for AEC members with ISR researchers on November 4 to discuss increasing participation in the AEC survey.
 - Discussed the length of AEC survey with relation to the rate of response.
 - Reviewed and discussed the materials for the Impact Evaluation Poll (IEP) of the administrators that have been created by Judy, Semyon, and Wayne.
- Discussed the General Counsel suggestions on FOIA of the open-format remarks of AEC surveys.
- Next meeting to discuss:
 - Duration of preserving the open-format remarks in AEC survey's remarks.
 - Duration of preserving the open-format remarks in IEP.

The meeting adjourned at 5:03 pm.

Min Hui Huang, Secretary

Upcoming Meetings: November 17, 4-5 pm, December 15, 4-5 pm