



Academic Evaluation Committee (AEC)
February 16, 4:00 pm, Location: Zoom (regular meeting)

Minutes: 02/16/2023
Circulated: 03/27/2023
Approved: 03/30/2023

Present: Semyon Meerkov (Chair), Yi-Su Chen, Ivo Dinov, Min-Hui Huang, Ann Marshall (FSO),
Judy Smith, Wayne Stark

1. Chair Semyon Meerkov called the meeting to order at 4:00. The minutes from the January 26 meeting were approved.

2. Report of the Impact Subcommittee:

- A preliminary version of the Impact Evaluation Poll (IEP) report was shared during the AEC meeting. Preliminary AEC comments included: noting that a majority of Deans/Chairs agreed or strongly agreed that the poll results were helpful to them; a number of Deans/Chairs felt that a higher participation rate would improve the survey; there was a recommendation to ask faculty about the areas that Deans/Chairs might usefully focus on in the future; a number of Deans/Chairs provided thoughtful written comments on the optional questions; AEC members look forward to more carefully reviewing the survey results.
- IEP poll commenced on January 17, 2023 and was to end on February 7, but has been extended until February 17, 2023 at midnight. The preliminary response rate to date was: Deans: 58.6% (17 out of 29) and Department Chairs: 49.5% (52 out of 105).
- The survey report being prepared by ITS should be available in about a week and will be posted to the AEC website.

3. Report of the Participation Committee:

- The President's office has responded to AEC's courtesy message to President Ono about AEC surveys. The staff member indicated that President Ono is glad to know about the IEP survey and the upcoming AEC survey.
- The ITS team is confident that Department Chairs with no regental approval will be included in the 2023 AEC survey.

4. Report of the Questionnaire and Infrastructure Committee

- ITS has substantially improved the survey infrastructure and will still continue with the development of a simplified structure of the survey questionnaire.

5. The meeting adjourned at 4:37 pm

6. The next meeting is Thursday, March 30th, 4:00 pm

Respectfully submitted,

Ann Marshall, Secretary (FSO)