



GENERAL CHARGE FOR SPECIAL SENATE ASSEMBLY COMMITTEES

Special committees are established by Senate Assembly as authorized in Section 4.06 of the Regents' Bylaws. In collaboration with the Faculty Senate Office and SACUA, special committees assist Senate Assembly with its work. Senate Assembly special committees are charged with bringing faculty voice and perspective to a broad range of university activities including policy and procedure.

Administrative Evaluation Committee (AEC)

Committee Chair: Ivo Dinov

SPECIFIC CHARGE 2023 – 2024

1. Review the use of AI in the prior year's survey of administrators, and develop recommendations regarding the continued use of AI to summarize survey results.
2. Develop a document clearly describing to the Faculty Senate members a mechanism put in place to ensure the following:
 - a. anonymity of the answers to the quantitative questions of the annual AEC survey;
 - b. anonymity of the free form advice to the administrators of the survey;
 - c. confidentiality of the remarks to the administrators included in the survey.
3. Consider further improvements to the survey, such as the following:
 - a. Simplify both processes of survey completion (data input by faculty) and survey interpretation (result consumption by academic administrators)
 - b. Continuing the efforts with ITS of incorporating all Department Chairs without Regental approval into the list of evaluated administrators.
 - c. Work with ITS to improve the admin-user-interface, which is currently very clunky and awkward to navigate (it's impossible to read, text is presented as low-res rasterized images, the overall look-and-feel of the input and output of AEC survey can be significantly improved.
 - d. Enhancing HR data for the 2024 survey for regional campuses:
 - i. HR data from Flint could be expanded to include all governing faculty at Flint as respondents.
 - ii. At Dearborn, it was recommended that units be consulted, if possible, in gathering HR data since the definition of governing faculty varies by unit.