



SENATE ASSEMBLY COMMITTEE CHARGES 2018 – 2019

Communications Advisory Committee (CAC)

Advisory to: Kallie Michels, Vice President for Global Communications and Strategic Initiatives

Committee chair: Prof. Paul Kileny

GENERAL CHARGE

As the voice of faculty, the committee shall advise and consult with the Executive Vice President and Chief Financial Officer on policy and procedure issues related to the broad range of University activities. The committee's advice shall be sought and given in a timely manner so that the advice could affect the decision-making outcome.

SPECIFIC CHARGE – 2018 - 2019

Examine how the increase in FOIA requests to the University may be impacting the faculty. Produce a set of guidelines to help Faculty better understand their obligations under FOIA, the process for complying with FOIA requests, and what materials may and may not be subject to FOIA requests.