

AGENDA

Administration Evaluation Committee

Committee Roster: Ivo Dinov (Chair), Eric Beuerlein, Yi-Su Chen, Leo Fong, Min-Hui Huang, Ioulia Kovelman, Ann Marshall (FSO), Silvia Pedraza (SACUA liaison), Kang G. Shin, Judy Smith, Camille Wilson

Date/Time: Monday, October 23, 11 am - noon

Location: Virtual via zoom

Agenda Items

1. Call to order, approval of agenda and minutes
2. Review the *GDOC AEC/Poll Protocol* from [Bob Jones](#) (ITS) and FSO.
3. Review Last year's survey, other Google Drive materials
4. Ensure all Institute Directors are included in the annual AE survey, e.g., in [2023 and 2021, LSI director was evaluated, but the ISR director was not](#)! Include all faculty with a positive fraction in the past year in the review process. Alternatively, including all faculty with any appointment is probably better than just faculty whose primary home is ISR.
5. Goals of the annual AE survey:
 - “Bringing faculty voice and perspective to a broad range of university activities including policy and procedure” (AEC Charge)
 - Provide Admins with direct grassroots (constructive) feedback on their performance
 - Identify admin challenges and opportunities
6. Should we simplify the survey? Focus on 4 core admin performance measures:
 - Overall,
 - Support for Instructional/Teaching Excellence,
 - Promotion of Superior R&D, and
 - Institutional Preeminence (services, community, values)

Dozens of other micro-factors can be packed/unpacked from these 4 categories, e.g., management, fiscal abilities, mentoring skills, communication, transparency, people-skills, abilities to handle difficult situations, insights into opportunities, PR relations, development and endowment activities, recruitment/retention abilities, inter-unit (UM-intramural) and intercollegiate (UM-extramural relations), funding, etc. There are clear pros/cons to micro-stratification of the survey questions. We should discuss advantages and disadvantages of simpler or deeper surveying inquiries.

6. Matters Arising

Adjournment

Next Meeting: Monday, November 27, 11 am - noon

Upcoming meetings:

Monday, November 27, 11 am - noon

Monday, January 22, 11 am - noon

Monday, February 19, 11 am - noon

Monday, March 25, 11 am - noon

Monday, April 22, 11 am - noon

Monday, May 20, 11 am - noon (only if needed)