January 11, 2024

Call meeting to order

- Plan to adjourn 5 min early

Attendees (green = present):

- Naomi Binnie - University Library
- Adam Burak– Engineering (Chair)
- Arlo Clark-Foos - CASL (Dearborn)
- Mimi Dalaly – Public Health
- Luca Giobbio – LSA-Political Science (undergraduate)
- Shanna Kattari - Social Work
- Jacob Lederman - Dept Behavioral Sciences (Flint)
- Keelly Michael Jones-Law School (Graduate Student)
- Rebekah Modrak (SACUA Liaison)
- Massy Mutumba - Nursing
- Wayne C. Petty - Music, Theatre & Dance
- Eric Vandenberghe - Faculty Senate Office
- Kristen Verhey – Medical School
- Oleg Zamulin- LSA
- Luke McCarthy- Faculty Senate Office

Agenda:

1. Approve previous meeting minutes
   - Approved
2. Grievance
3. Bylaws
4. Organize an in-person meeting (lunch provided) to foster committee cohesion (Topics)

Topics:

Bylaws

- Should they be publicly accessible, or private?

- Bylaws are the foundation of the rules.

  - Unchangeable, except via formal amendment.

- What happens if they are changed without adhering to the process?

- What is missing from the bylaws becomes apparent after a problem occurs.

- Create a centralized set of bylaws that can be changed to adapt to specific units.

- Unit bylaws subordinate to higher units they fall under.

- Address topics such as course modality.
- What is the difference between bylaws, policies, and guidelines?
  - Some units already have bylaws in place, but use a different name.
  - We need to define what we mean by "bylaws".
- Bylaws good: X
- Bylaws bad:
- Is the verbiage "bylaw" confusing?
  - Maybe we should differentiate that bylaws (or policies/guidelines) should be formalized, and require certain procedures to be changed.
- There should be an index of issues to compare across units.
  - A minimum set of issues should be defined.
  - They should be readily available.
    - To the public? To UM people? To Faculty?
    - Some individual policies/guidelines may be limited to internal access.
- Eric will draft an example of bylaws to give us an idea of what we are talking about.
- Action items:
  - Do we need bylaws at the unit level?
  - If yes, should they be readily available?
    - To what audience?
  - How are we defining "bylaws"?
    - What is the minimum information required for a set of bylaws?
- Examples
  - https://regents.umich.edu/files/meetings/01-01/bylawsrevisedJuly2023.pdf
  - https://en.wikipedia.org/wiki/By-law

- - https://www.kidlink.org/docs/RobertRules/chap20.html
- Main pieces
  - What defines bylaws?
    - Organization
      - Name
      - Mission
      - Members
      - Officers
        - President, Secretary, Treasurer, etc.
    - How to make/change rules
      - Quorum
    - Committees
  - What are Robert's Rules?
    - These may not be a good example (patriarchal)
      - How do we make them better (more equitable)
      - Shanna was planning to look into whether there may be better alternatives out there