

AGENDA

Administration Evaluation Committee

Committee Roster: Ivo Dinov (Chair), Eric Beuerlein, Yi-Su Chen, Leo Fong, Mihai Burzo (alternate for Min-Hui Huang), Ioulia Kovelman, Ann Marshall (FSO), Silvia Pedraza (SACUA liaison), Kang G. Shin, Judy Smith, Camille Wilson

Date/Time: Monday, February 19, 11 am - noon

Location: Virtual via zoom

Agenda Items

1. Call to order, approval of agenda and January AEC meeting minutes
2. ITS report on the 2024 AEC survey implementation *timeline*
3. Efforts to ensure good *survey response rate*
 - avoid monetary incentive / gift certificate, this is part of faculty self-governance
 - ensure all faculty that completing the survey is voluntary and responses are confidential
4. Potential inclusion in 2024 survey of non-regental U-M Flint appointments (ITS and Mihai)
5. ITS team -- draft the 2024 email language to communicate with faculty about the 2024 AE survey
6. Dissemination of the AEC survey results:
 - ITS provides all AE survey results to Administrators (including Likert-scale responses and open-ended comments) in two formats: 1) comments as received and 2) an AI generated summary of the comments.
 - ITS deletes all open-ended question responses *prior to openly sharing* quantized aggregate multiple-choice responses.
7. AEC Ideas for 2025 Survey Revision
 - Add a new AEC survey question regarding concerns about bloated administration.

Matters Arising
Adjournment

Remaining winter term meetings:

Monday, March 25, 11 am - noon
Monday, April 22, 11 am - noon
Monday, May 20, 11 am - noon (only if needed)