

To: SACUA

From: Luke McCarthy, Director, Faculty Senate Office

Subject: Director's Report on Faculty Senate Office Activities

Date: May 2, 2024

### Faculty Senate Office Activities

The FSO continues to productive:

- Assisting committees chairs with final committee reports
- Continued performing various website updating tasks, including making change to reflect the May 1<sup>st</sup> SACUA membership change
- Continued assisting the AEC with the annual evaluation survey of administrators.
- Assisted faculty members with submissions for this year's faculty awards.
- Assisted SACUA with soliciting nominations for two university committees: the Honorary Degree Committee and the Residency Appeals Committee
- Participated in an annual Ruthven Ping Pong Tournament
- Sent out the final Faculty Senate newsletter of Chair Braun's term
- Created an onboarding plan and agenda for the FSO hire's first week.

### FSO Director Activities

- Continued to assist with nominations to fill committee rosters, following the completion of the work of the Senate Assembly Nominations Committee, to aid SACUA in working toward finalizing the rosters.
- Reached out to the Michigan Daily to correct a recent article for misattribution errors.
- Changed various email groups to reflect changes in SACUA's membership and officers.
- Submitted SACUA's nominations for the Honorary Degree Committee to the President's Office.
- Assisted SACUA and the SACUA Chair with various 5.09-related issues and meetings.
- Assisted the CFEI with the development of a draft letter to Provost McCauley regarding consideration of DEI efforts during faculty promotion reviews.
- Assisted faculty members with various grievance system issues.