

## **AGENDA**

### **Administration Evaluation Committee – October 21, 2025**

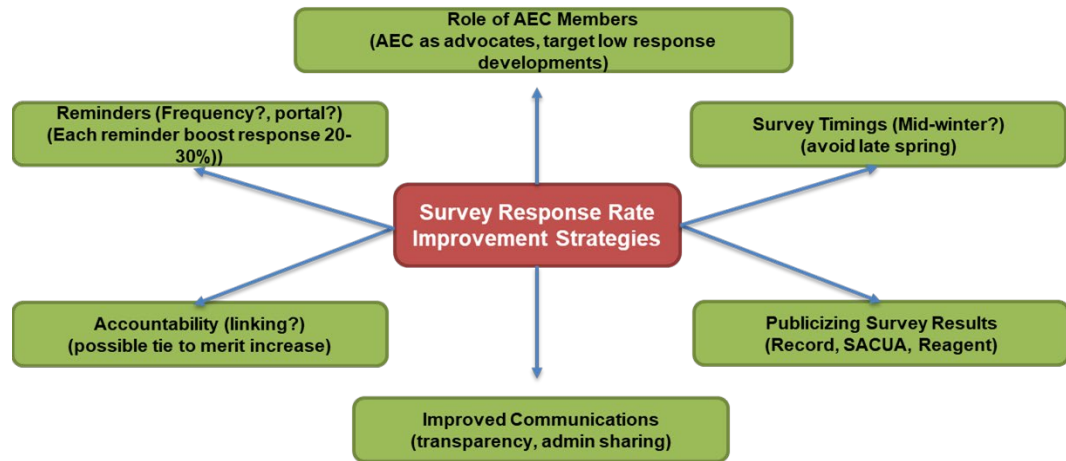
[Committee Roster](#): Ashootosh Tripathi (Chair), Audrey Bennett, Eric Beuerlein, Ivo Dinov, James Gulvas, Bobby Madamanchi, Kang Geun Shin, Patricia Tillman-Meakins, Heather O’Malley (SACUA liaison), Camille Wilson, Mihai Burzo, Hari Nathan, Deirdre Spencer

**Date/Time:** Monday, October 21, 11 am - noon

**Location:** Virtual via zoom

### **Agenda Items**

1. **Call to Order**
2. **Approval of Agenda and 9/15 Minutes**
3. **ITS Team Updates**
  - 2025–2026 Run Book and Timeline (survey start date, scheduling)
4. **Survey Questions**
  - Review of draft 2026 survey questions circulated for feedback
  - Inclusivity across all faculty tracks (agreed to add the definition of “Faculty”)
5. **HR Data Accuracy**
  - Next steps on the data review and proofing process
6. **Survey Response Rate**
  - Strategies recap (reminders, timing, publicity, advocacy)



- Consideration of new communication approaches

**7. Plans for Next Meeting**

**8. Matters Arising**

**9. Adjournment**