

**Administration Evaluation Committee (AEC) Meeting Agenda:
February 17, 2026**

[Committee Roster](#): Ashootosh Tripathi (Chair), Audrey Bennett, Eric Beuerlein, Ivo Dinov, James Gulvas, Bobby Madamanchi, Kang Geun Shin, Patricia Tillman-Meakins, Heather O'Malley (SACUA liaison), Camille Wilson, Mihai Burzo, Hari Nathan, Deirdre Spencer

Date/Time: Tuesday, February 17, 11 am - noon

Location: Virtual via zoom

Agenda Items

1. Call to order
2. Approval of February agenda and the minutes from January meeting
3. AEC & ITS team updates & reminders
 - HR data update/s
 - Qualtrics preparation update
 - AEC timeline -- survey start date (3/9/2026) and close date (4/10/2026)
 - Other updates
4. Review of survey communications – finalize by February 18
5. Matters Arising
6. Adjournment

Remaining Winter Term Meetings:

Monday, March 16, 11 am-noon

Tuesday, April 21, 11 am-noon