

AGENDA

Administration Evaluation Committee

[Committee Roster](#): Ashootosh Tripathi (Chair), Audrey Bennett, Eric Beuerlein, Ivo Dinov, James Gulvas, Bobby Madamanchi, Kang Geun Shin, Patricia Tillman-Meakins, Heather O'Malley (SACUA liaison), Camille Wilson, Mihai Burzo, Hari Nathan, Deirdre Spencer

Date/Time: Monday, September 15, 11 am - noon

Location: [Virtual via zoom](#) (Meeting ID: 938 6893 1082; Passcode: 496366)

Agenda Items

1. 11:00 Call to order, approval of agenda, and approval of the 4/21 meeting minutes
2. 11:05 Quick introductions (most members are returning)
3. 11:15 Review of the AEC charge
4. 11:25 ITS Team Updates
 - a. 2025 AEC Survey Recap & IEP Survey Results
 - b. Brief Introduction to the 2026 Survey
 - i. Runbook and Timeline
5. 11:35 AEC Discussion of 2026 Survey
 - a. **Survey Questions** – To be finalized by AEC; vetting of administrators list; discuss adjustments, including DEI item phrasing:
“The [Administrator] facilitates an environment that supports U-M’s core values: Integrity, Respect, Inclusion, Equity, Diversity, and Innovation.” (see: [U-M Core Values](#))
 - b. **Survey Audience** – to be finalized by AEC
 - c. **Data File Review** – Address issues with problem participants from last year; vet the administration list for accuracy
 - d. **Participation Strategy** – Ideas to increase response rates beyond ~25%v(from last years)
 - e. **Optimization** – Ensure questions reflect broader community being surveyed; integrate/ discuss select suggestions from comments in the AEC survey file
6. 11:55 Plans for next meeting & Matters Arising
7. 12:00 Adjournment

Remaining Fall Term Meetings

Tuesday, October 21, 11 am-noon

Monday, November 17, 11 am-noon

Tuesday, December 16, 11 am-noon (tentative, only if needed)