



**Academic Evaluation Committee (AEC) Minutes:  
January 20, 2026, at 11:00 am – 12:00 pm (regular meeting), via zoom**

**Meeting Information:**

Circulated: 3/11/2026

Approved: 3/17/2026

Present: Ashu Tripathi (Chair), Mihai Burzo, Brian Cors (ITS), Chris Gardner (ITS), Priya Mahadevan (ITS), Ann Marshall (FSO), Hari Nathan, Patricia Tillman-Meakins, Kang Geun Shin, Deirdre Spencer

Absent: Audrey Bennett, Eric Beuerlein, Ivo Dinov, James Gulvas, Bobby Madamanchi

1. The meeting was called to order and the prior meeting minutes were approved.

2. Updates

- ITS has been working on finalizing the list of administrators evaluated in the survey and has been reaching out to units one more time to request that any corrections be made. ITS will soon begin creating the people file (the survey respondents).
- U-M Flint HR asked a question about dry appointments and whether people might be left out of the survey. Brian Cors will follow-up with Flint HR to get more information. In general, the AEC survey does not include dry appointments. Including dry appointments would increase the survey evaluations substantially (by as much as 4,000 people) and could add to survey fatigue.
- The AEC survey questions were finalized in December 2025, with the new questions about administrative bloat added for the 2026 survey. ITS will work with Chair Tripathi regarding any consistency checks of the questions.
- Priya Mahadevan will begin work on the survey development. By mid-February, a survey mock-up will be available to be shared with AEC members. The mock-up can be shared either, 1) a generic mock-up, or 2) specific to each AEC member.
- AEC survey will begin on March 9<sup>th</sup> and close on April 10<sup>th</sup>.

3. Draft 100-word AEC survey announcement for the Record

- **Approval:** AEC members approved the draft AEC survey announcement for the Record without any changes. The hope is that the Record article be published after the survey goes live (March 9th), with a target publication date of between March 16 and March 23.
- **Action Item:** ITS will check if there's a way to create a QR code that would point respondents to their own individualized survey link. In survey communications, faculty receive a personalized survey that is customized to their campus, unit, and department, etc.

4. Survey Communications

- **Action Item:** A folder of AEC survey communications will be created so the communication language can be finalized by AEC. In general, it is expected for survey communications to continue in the past as outlined in the AEC timeline. FSO Director Luke McCarthy will work with the President's Office on the President Grasso Letter. An initial heads-up message to administrators is scheduled for February 23<sup>rd</sup>.

5. IEP Survey -- a survey completed by administrators about the AEC survey

- **Approval:** AEC decided to implement the IEP survey only, 1) when there are major changes to the survey or 2) every other year or once every three years.

Adjournment

Respectfully submitted,  
Ann Marshall, Faculty Governance Coordinator (FSO)